

## **URGENCY ITEMS - MINUTE OF DECISION**

### **Delegation arrangements for dealing with matters of urgency**

Paragraph 7.2.1 of the Council's Constitution provides that Chief Officers may take urgent decisions if they are of the opinion that circumstances exist which make it necessary for action to be taken by the Council prior to the time when such action could be approved through normal Council Procedures. They shall, where practicable, first consult with the Leader and Chairman (or in their absence the Vice Chairman) and the Opposition Spokesperson of the appropriate committee (Constitution incorporating a scheme of delegation approved by the Council on 14<sup>th</sup> May 2013)

**Subject:**                                **ADDITIONAL CHRISTMAS CAR PARK CONCESSIONS IN NEWARK 2018**

**Appropriate Committee:**                **Economic Development Committee**

**Reason for Urgency:**                **The Christmas lights event is due to take place on 25<sup>th</sup> November and needs to be advertised well before the date of the next Economic Development committee on 21<sup>st</sup> November.**

### **Details of Item:**

#### **1.0    Background**

1.1    To assist and support the local retail economy during this important trading period, the Council has in previous years offered a concession in car parking charges in the run up to Christmas in Newark car park. The Livestock Market (now Castle House) was excluded from the concession as it was considered that this car park would be more likely to be used by train users leaving the town.

1.2    The resolution of the Economic Development Committee (October 2015) agreed was:

"Christmas car parking concessions in Newark be approved. Such concessions to be on the four Sundays each year prior to Christmas.

1.3    From the agreed minute above that currently the offer to the Town Council is four Sundays each year prior to Christmas. As Christmas falls on a Tuesday this year there are four Sundays in December which means that the date for the Christmas lights event on the 25th November 2018 would not be subject to free parking.

1.4    The Christmas light switch on is seen as an important day for the local economy and free parking on this day would be beneficial to the town.

1.5 Newark Town Council has confirmed the following activities on the Sundays in question.

Lights Switch On	25 <sup>th</sup> November – Sunday
Christmas Craft Market	9 <sup>th</sup> December – Sunday
Newark Christmas Market and Winter Feast	Saturday and Sunday 15 <sup>th</sup> AND 16 <sup>th</sup> December (in the past this has just been on the Sunday)
Last Minute Gift Market	23 <sup>rd</sup> December - Sunday

## 2.0 Financial Implications

The loss of income from providing free parking has previously been considered when the policy on providing four free Sunday in December was agreed. The addition of an additional one Sunday will have a small impact on the overall budget position

### **Record of Decision**

That free parking be provided in Newark for an additional Sunday on the 25<sup>th</sup> November 2018.

### **Members Consulted:**

Councillor David Lloyd – Leader of the Council

Councillor Keith Girling – Chair of Economic Development Committee

*(consulted on 9<sup>th</sup> & 10<sup>th</sup> October 2018)*

Signed:

*Karen White*

Date: 11.10.18